## SPECIES LIAISON OFFICER ROLE & RESPONSIBILITIES

The role of the Species Liaison Officer is:-

To actively seek to increase knowledge and expertise regarding care of the species on an ongoing basis.

To assist any member in attaining the skills needed to competently manage the care of the selected species.

To be available for all carers in an advisory capacity and to help answer any questions they may have.

To maintain regular contact with carers and visit them when possible.

To know which members have the necessary knowledge, skills and suitable facilities for the care of specific fauna. To allocate placement of animals accordingly and fairly.

To be the interface between the Property Officer and a Carer for placement of equipment from the lending pool.

To notify DES (DEHP), The SLO responsible for that species & the committee within 24 hours of taking possession of animals listed under the nature conservation (Wildlife) regulation Schedule 1 (Extinct in the Wild). Schedule 2 (endangered) Schedule 3 (Vulnerable) or Schedule 5 (near threatened)-see attached lists.

To have knowledge of the contents of the Code of Practice and the appropriate interpretation of these guidelines eg., Cage, Aviary & Enclosure sizes for caring and release.

Regular communication with the committee. Which includes presenting reports quarterly for committee meetings and a yearly report for the AGM.

Keep the committee informed of issues regarding the species & carers you are responsible for.

To inform the committee of any need for specialist training for the carers or yourself.

To ensure all fauna is appropriately prepared before planned release.

To promote the welfare of the species and maintain high standards of care. To ensure carers are aware of their responsibilities; refer Section 3.3 above.

To insure that the carers, for your species enter their animals into the data base. This is a necessary procedure to know what animals are in care. So when applying for grants for equipment we have data to supply on the application.

Contact new members who have expressed interest in caring for the species you coordinate. (As detailed in the monthly update of the Membership Register). Establish their level of experience, available time, resources, training needs etc. Contact details are available from the membership register, which is issued to Species Liaison Officers by the Membership Officer monthly.